

KANSASWORKS STATE BOARD

EXECUTIVE COMMITTEE MINUTES

December 1, 2008
Teleconference

Members Present: Larissa Long, Mike Fleming, Ed Berger, David Kerr

Staff Present: Rae Anne Davis, David Brennan, Christine Bohannon, Linda Weaver, Armand Corpolongo, Cindy Nau, Ann Duffy

Guest Present: Bob Dalke

Rae Anne summarized the policy concerns brought forth by the Local Area Executive Directors as follows:

Collaboration Policy – requirement for monthly meeting of all partners is onerous; preference would be for that to established as best practice rather than requirement (**LA I, LA III, LA IV, LA V**)

The policy will be changed to reflect monthly meetings as a Best Practice not a requirement.

Minimum Training Threshold – policy itself is not concern, but would like to see stand alone short-term pre-vocation training included; some concern from **LA V** that they cannot meet threshold (**LA I, LA III, LA V**); **LA IV** wants the policy changes to be a target, with no requirement of local areas to invest a minimum percentage of funds in training

The policy will be sent back to the policy committee. It should include short term pre vocation training as part of the formula. It should also be very specific on what counts in the formula. The policy committee may look at an increase in the formula percentage. Local Area IV's proposed edits to the policy are addressed below.

Branding Policy – concern that expenditures will be disallowed (**LA II**); the policy become permissive rather than a requirement (**LA IV**)

The Kansas Department of Commerce has received written notification from the United States Department of Labor verifying that such expenditures are allowable. Local Area IV's proposed edits to the policy are addressed below.

Integration Policy – too long and detailed (**LA III**)

The Integration Policy became very detailed in response to local area questions and concerns. The policy will not be sent back to the Policy Committee; rather the policy will be looked at after one year for any changes that need to be made.

Foreign Labor Certification (this policy was not developed by the KWSB) – concern about local area liability issues regarding I-9s (**LA III**)

The I-9 requirement is a requirement from USDOL. The State has no choice but to comply with their wishes in order to receive funding. The Policy has been changed to reflect Wagner Peyser staff checking the I-9's, however, other staff may be trained if they wish.

Fiscal Policy (policy not developed by KWSB) – overly operational (**LA II**)

A committee comprised of state and local staff will be established in order to complete the fiscal manual.

LA IV presented edited drafts of five policies (included as meeting handout). The changes would make the policies permissive rather than requirements. The five policies are: **Partner Collaboration; Multi-Area Collaboration; Minimum Spending Percentages for Training; State Workforce Services System Brand; Service Delivery Integration and Functional Management.**

After review of the proposed edits from Local Area IV, the Executive Committee unanimously agreed to not forward them to the Policy Committee. The consensus was that the edits made state policy optional or permissive, which is not the intent of the Board. Local Area executive directors will receive a draft policy prior to the Policy Committee's review with a deadline to submit comments. Comments from Local Areas will be provided to the Policy Committee as they review the policy. This offers Local Areas another opportunity to provide feedback in policy development.

Discussion was held on three options to help improve data received from Local Areas on their quarterly reports. Executive Committee determined the third option seemed reasonable and will recommend to the State Board a change in meeting dates to fourth Wednesdays to make the reports easier for Local Areas and improve the data received.